

MINUTES OF THE FORTY SECOND (42ND) MEETING OF THE SCHOOL BOARD OF SCHOOL OF VOCATIONAL EDUCATION AND TRAINING (SOVET) HELD ON 8TH APRIL, 2024 AT 11.00 AM IN THE CONFERENCE ROOM OF SOVET, VIVEKANANDA BHAWAN, IGNOU

The 42nd School Board Meeting of the School of Vocational Education and Training was held on 8th April, 2024 at 11.00 AM in the Conference Room of SOVET. The following members attended the meeting:

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| 1. Prof. R S P Singh, Director, SOVET, IGNOU | Chairman |
| 2. Prof. Vinay Swarup Mehrotra, Professor, PSSCIVE (NCERT) | External Member(Virtually) |
| 3. Prof. Sushila Madan, Professor, Department of Computer Science, External Member
Lady Shri Ram College for Women, University of Delhi, | External Member |
| 4. Dr. Rachna Mohan, Bhagini Nivedita College, University of Delhi | External Member |
| 5. Prof. Arvind Kumar Jha, SOE, IGNOU (Other School) | Member |
| 6. Dr. Devesh Kumar Mishra, SOH, IGNOU(Other School) | Member |
| 7. Dr. Chitresh Soni, Assistant Professor, (Other School) | Member |
| 8. Prof: A.K. Gaba, Professor, SOVET, IGNOU | Member |
| 9. Dr. Rachna Agarwal, Associate Professor, SOVET, IGNOU | Member |
| 10. Dr. Geetika S.Johry, Assistant Professor,(Sr. Scale), SOVET, IGNOU | Member |
| 11. Ms. Urshala Kant, Assistant Professor, (Sr. Scale), SOVET,IGNOU | Member |
| 12. Mrs. Asha Yadav, Assistant Professor, SOVET,IGNOU | Member |

Prof. Arvind Kumar, A B Vajpayee School of Management and Entrepreneurship, JNU, Delhi and Prof. Arvinder Kaur, GGSIP University, Delhi could not attend the meeting.

At the outset, Director, SOVET and the Chairman of the School Board welcomed all the members to the 42nd School Board meeting of the School of Vocational Education and Training (SOVET). The Chairman informed the members about the progress made by the School of Vocational Education and Training (SOVET) since the last School Board meeting held on 17th November, 2023. He mentioned that the faculty is engaged in the development of courses of the newly launched programme and taking classes/counselling sessions on GD/IRC/ through Google Meet. With the approval of the last School Board and other statutory bodies of the University, five degree programmes were launched for Agniveers and admission in all five programmes is encouraging. He also apprised the members about the minutes of the Agniveer coordination committee meeting, and some operational issues in admissions in Agniveer, particularly with reference to Indian Armed Forces and Indian Navy. Details of NCVET - approved Skill courses are still awaited from Defense forces. School in collaboration with STRIDE has convened a two - day workshop on "NEP-2020 and Higher Education: Design and Development of NSQF Compliant Skill Programmes" on 20-21 March, 2024. He then presented the agenda items for the meeting. The agenda items, suggestions and decisions taken on each of the agenda items are given in the table below:



Sl. No.	Item No.	Subject
1.	SB: 42.01	To confirm the Minutes of 41st School Board Meeting of Vocational Education and Training held on 17th November, 2023 and to note the action taken there on.
	SB: 42:01.01	The Chairman informed that the minutes of the 41 st meeting of the School Board of SOVET held on 17 th November, 2023 were circulated to the members (Annexure 42.01.01). There were no comments received from any members so far on the minutes. Therefore, he presented the Action Taken Report (42.01.02). Part Minutes of two School Board meeting held on 23 rd June, 2023 and 6 th February, 2024 through circulation were also reported to the School Board for information and consideration.
	SB: 42.01.02	The School Board considered and confirmed the Minutes of the 41st School Board Meeting of the School of Vocational Education and Training held on 17th November, 2023 in SOVET and noted the action taken thereon. Part Minutes of two School Board meeting held on 23 rd June, 2023 and 6 th February, 2024 through circulation is also confirmed.
2.	SB: 42.02	To consider and approve the revised Evaluation Methodology for Project evaluation of B.A. (Vocational) Micro Small and Medium Enterprises (BAVMSME) programme.
	SB: 42.02.01	B A (Vocational) Micro Small and Medium Enterprises (BAVMSME) programme was launched in July, 2022 as a semester-wise degree programme. Now the programme has been restructured as a 3 yrs. Multidisciplinary programme under Four-year Undergraduate programme scheme (FYUP), and the new code is - (BAMVMSME) accordingly, credit weightage and programme structure have been revised from 132 credits to 120 credits and will come into effect from July 2024 session with the approval of statutory bodies of the University. Those students who took admission in old structure they need to complete the project as per enclosed evaluation methodology for completion of the programme.
	SB: 41.02.02	The School Board considered and approved the revised Evaluation Methodology for Project evaluation of B.A. (Vocational) Micro Small and Medium Enterprises (BAVMSME) programme for students enrolled in this programme till July, 2023.
3.	SB: 42.03	To consider and recommend the List of names of Project Evaluators for evaluation of the Project in B.A. (Vocational) Micro Small and Medium Enterprises (BAVMSME) programme.
	SB: 42:03.01	In pursuance to SED circular no TEE/O623, Programme Coordinator proposed the names of Project Evaluators for the evaluation of the Project in B.A. (Vocational) Micro Small and Medium Enterprises (BAVMSME) programme.
	SB: 42:03.02	The School Board considered and recommended the List of Project Evaluators for the evaluation of the Project in B.A. (Vocational) Micro Small and Medium Enterprises (BAVMSME) programme.
4.	SB: 42.04	To consider and recommend the List of Paper Setters, Moderators and Evaluators for B.A. (Multidisciplinary) Vocational Micro Small and Medium Enterprises (BAMVMSME) programme.

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	SB: 42:04.01	Programme coordinator proposed the list of Paper Setters, Moderators and Evaluators for B.A. (Multidisciplinary) Vocational Micro Small and Medium Enterprises (BAMVMSME) programme (previous nomenclature BAVMSME). They also proposed that all the existing Academic counselors of all 08 new courses under the said programme will be considered as evaluators.
	SB: 42:04.02	The School Board considered and recommended the List of Paper Setters, Moderators and Evaluators for B.A. (Multidisciplinary) Vocational Micro Small and Medium Enterprises (BAMVMSME) programme (previous nomenclature BAVMSME) and also that the existing Academic Counselors of all 08 new courses under the said programme will be considered as evaluators:
5.	SB: 42.05	To consider and recommend the additional names of Unit writers and Editors for the Unit writers and newly developed courses of B.A. (Multidisciplinary) Vocational Micro Small and Medium Enterprises (BAMVMSME) programme (previous nomenclature BAVMSME).
	SB: 42:05.01	Course development of BAMVMSME Programme is in the advanced stage and and the Programme coordinator proposed the additional names of Unit writers Editors for newly developed courses of the B.A. (Multidisciplinary) Vocational Micro Small and Medium Enterprises (BAMVMSME) programme (previous nomenclature BAVMSME).
	SB: 42:05.02	The School Board considered and recommended the additional names of Unit writers and Editors for the newly developed courses of B.A. (Multidisciplinary) Vocational Micro Small and Medium Enterprises (BAMVMSME) programme (previous nomenclature BAVMSME).
6.	SB: 42.06	To consider and recommend the List of Experts for Revision of Courses of PGDPSM Programme.
	SB: 42:06.01	The Programme Coordinator apprised the members about the expert committee meeting held on 5 th February, 2024 for the revision of the PGDPSM programme. One of the School board members shared the UGC public notice vide 1-12/2023(DEB-I) dated 19 th September,2023 regarding precautions to be taken by the student before enrolling in programme offered under Open & Distance learning (ODL) and / or Online learning mode. After a detailed discussion on the public notice, members suggested that the programme can be reviewed taking into consideration of this public notice, if needed School can take clarification from the respective statutory bodies in this regard. The Programme Coordinator proposed the names of Experts for revision of courses of PGDPSM Programme.
	SB: 42:06.02	The School Board considered and approved the List of Experts for Revision of Courses of PGDPSM Programme.
7.	SB: 42.07	List of Experts for Revising the Diploma in Modern Office Practice programme (DMOP) from 32 credits to 40 credits.

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	SB: 42:07.01	Programme coordinator proposed the List of Experts for Revising the Diploma in Modern Office Practice programme (DMOP) from 32 credits to 40 credits in view of university policy of revising the programme once in every five year and as per NCrF.
	SB: 42:07.02	The School Board considered and approved the List of Experts for Revising and restructuring the Diploma in Modern Office Practice programme (DMOP) from 32 credits to 40 credits.
8.	SB: 42.08	To consider and approve the minutes of the 37th meeting of the Doctoral Research Committee held on 5th April 2024
	42.08.1	The 37 th meeting of the Doctoral Research Committee of Vocational Education and Training Discipline was held on 5 th April, 2024 with the following agenda items. Progress Reports, Allotment of Research Topics and Research Supervisors of a Ph.D. research scholars enrolled in July, 2021 and July, 2022 Admission Cycle and recommendation of the Doctoral Committee for the registration of applicants in the PHDVE programme for July, 2023 session. The Minutes of the Doctoral Research Committee Meeting were placed before the School Board of School of Vocational Education and Training for its consideration and approval (Appendix 1).
	42.08.2	The School Board of School of Vocational Education and Training considered and approved the Minutes of the 37th Meeting of the Doctoral Research Committee of Vocational Education and Training Discipline held on 5th April, 2024, with a suggestion that some more time may be given to those applicants through mail/by post whose documents are incomplete with respect to Ph.D admission. If they fail to submit the required documents by 12th April, 2024, their admission may not be considered for Ph.D programme.

The meeting ended with vote of thanks to the Chair.


03/05/24
(Prof. R S P Singh)

Chairman
प्रो. (डॉ.) आर.एस.पी. सिंह
Prof, (Dr.) R.S.P. Singh
निदेशक (एस.ओ.वी.ई.टी.) / Director (SOVET)